

The City of Boca Raton Digital Signature Affidavit



Building Administration
Customer Service Manager
200 NW 2nd Ave
Boca Raton, FL 33432
Phone (561) 393-7930
Fax (561) 367-7049

The undersigned hereby certifies that he will act only for himself or that he is legally qualified to act on behalf of the business organization sought to be certified in all matters connected with its architect/engineering business as stated in F.S. 481.221 and F.S. 471.025.

Authorization. The Undersigned architect, engineer, or contractor (“Undersigned”) understands that (s)he is authorizing The City of Boca Raton through its Building Inspections Division to accept documents electronically using the seal and signature appearing below. Upon receiving any documents authorized by the seal and signature below, The City of Boca Raton will assume that the documents were sent by the Undersigned. It is the Undersigned’s obligation to maintain its information in a secure environment to ensure that all documents electronically submitted are in fact submitted by the Undersigned.

Suspension/Termination. If the Undersigned believes the security of the digital signature has been compromised or simply wishes to terminate the use of the electronic signature, (s)he must file a written notice of suspension/termination with the Permit & Customer Service Manager, Building Division, 201 W Palmetto Park Road, Boca Raton, Florida 33432. Within 15 days after the receipt of the notice of suspension/termination, The City of Boca Raton will suspend and/or terminate this authorization for the electronic submission of documents based upon the Undersigned’s written notice. If the Undersigned believes the digital signature has been compromised, The City of Boca Raton Building Division will take the necessary steps to help the Undersigned determine which documents were submitted improperly and may attempt to stop work authorized by a security compromise. The City of Boca Raton does not have an obligation to stop any work completed in the Undersigned’s name pursuant to a security compromise or to take any action against the person/entity that improperly used the Undersigned’s electronic seal and signature. The Undersigned, not The City of Boca Raton, will ultimately be responsible for protecting its interests if a security compromise occurs. If the The City of Boca Raton takes any action to force a third party who has improperly used the Undersigned’s electronic signature and seal to stop work associated with the improper use of the seal/signature, then the Undersigned agrees to indemnify The City of Boca Raton for all expenses, costs, and fees associated with that action including court costs and attorney’s fees.

With good cause and without notice, The City of Boca Raton at its discretion may temporarily suspend or terminate the Undersigned’s authorization to electronically submit documents.

Liability Resulting from Use. The Undersigned understands and agrees that The City of Boca Raton, its officers, agents, and employees will not be liable for any damages, harm, or injury that result from the use of the electronic seal or signature regardless of how the harm, damage, or injury occurred. If any dispute arises from the use of an electronic seal or signature, that matter may be resolved by a court of law. Nothing within this provision is intended to waive or enlarge the provisions of F.S. 768.28.

Governing Law. The Undersigned understands that the electronic signing and sealing of documents is governed by Florida law, specifically but not limited to F.S. 481.221 and F.S. 471.025, The Electronic Signature Act of 1996 (F.S. 668.01-668.006) and F.A.C. sections 61G1-16.005 and F.A.C. 61G15-23.003. The City of Boca Raton has attempted to create an electronic signature process in compliance with Florida law but shall not be liable in any manner for any violations of professional licensure regulations. It is the Undersigned’s responsibility to ensure compliance with all laws, regulations, and ordinances that govern his/her professional license.

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By signing this document, you are not only agreeing to the foregoing but certifying that: Any willful falsification of any information contained herein is grounds for disqualification.

APPLICANT NAME (Please print)

NAME OF COMPANY

CONTACT PHONE NUMBER

Place Wet or Hard Seal In this box

APPLICANT SIGNATURE

DIGITAL SIGNATURE **WITH CERTIFICATION NUMBER VISABLE** (PE, AA, ETC.)

DIGITAL SIGNATURE SERIAL NUMBER

VALIDITY ENDS DATE OF DIGITAL SIGNATURE

State of Florida, County of _____

Sworn and subscribed to before me this _____ day of _____, 20_____.

() Is () Is not personally known to me. Identified by: _____

My commission expires: _____

Notary Public Signature _____