



### Submittal Form

Date \_\_\_\_\_

Permit Number \_\_\_\_\_

Job Address \_\_\_\_\_

Contractor \_\_\_\_\_

Contact Name \_\_\_\_\_

Applicant E-Mail \_\_\_\_\_

Contact Phone \_\_\_\_\_

Inspection Notice E-Mail \_\_\_\_\_

Property Owner Name \_\_\_\_\_

Property Owner E-Mail \_\_\_\_\_

Property Owner Phone \_\_\_\_\_

Date _____		<b>Department Use Only</b>			
Permit Technician Initials _____					
Initial Submittal	Work Description _____				
RFI Request for Information (Address Tabled Comment)					
Structural	Electric	Mechanical	Plumbing	Zoning	
Environmental	Engineering	Historical	CAB	Fire	
Name of plan reviewer who requested RFI _____					
Correction (Address a Pending Comment)					
Corrections shall be accompanied by a narrative as per B.R.B.R. Sec. 19-117					
Structural	Electric	Mechanical	Plumbing	Zoning	Water
Environmental	Engineering	Historical	CAB	Fire	Regulatory
Revision number _____		Work Description _____			
Misc.	Contract	Re-apply	Renewal	TCO	Pre-Permit Construction Agreement
Change of Contractor		Sub-Trade OTC	Temp for Test	Other _____	