



Notice of Commencement Information

A **recorded and certified copy** of a Notice of Commencement is required for the construction of, improvements to, or alteration or repair to real property. See Florida Statute 713.13.

This involves properties, where the contract price is \$2,500 or more and repair/replacement of an existing heating or air conditioning system where the contract price is \$7,500 or more.

For your convenience a copy of the form could be found at the Palm Beach County Clerk's Office website:
<https://www.mypalmbeachclerk.com/Home/ShowDocument?id=1062>

Filing the Notice of Commencement:

Clerk of the Court - Same Day Recording Locations

Monday – Friday 8:00AM–4:00PM

Main Courthouse
Recording Department
205 N. Dixie Highway, Room 4.2500
West Palm Beach, FL 33401
(561)355-2996

South County Courthouse
200 W. Atlantic Avenue
Delray Beach, FL 33444
(561)274-1588

North County Courthouse
3188 PGA Blvd.
Palm Beach Gardens, FL 33410
(561)624-6650

Exceptions apply. Please visit the website for details.

www.mypalmbeachclerk.com/recording