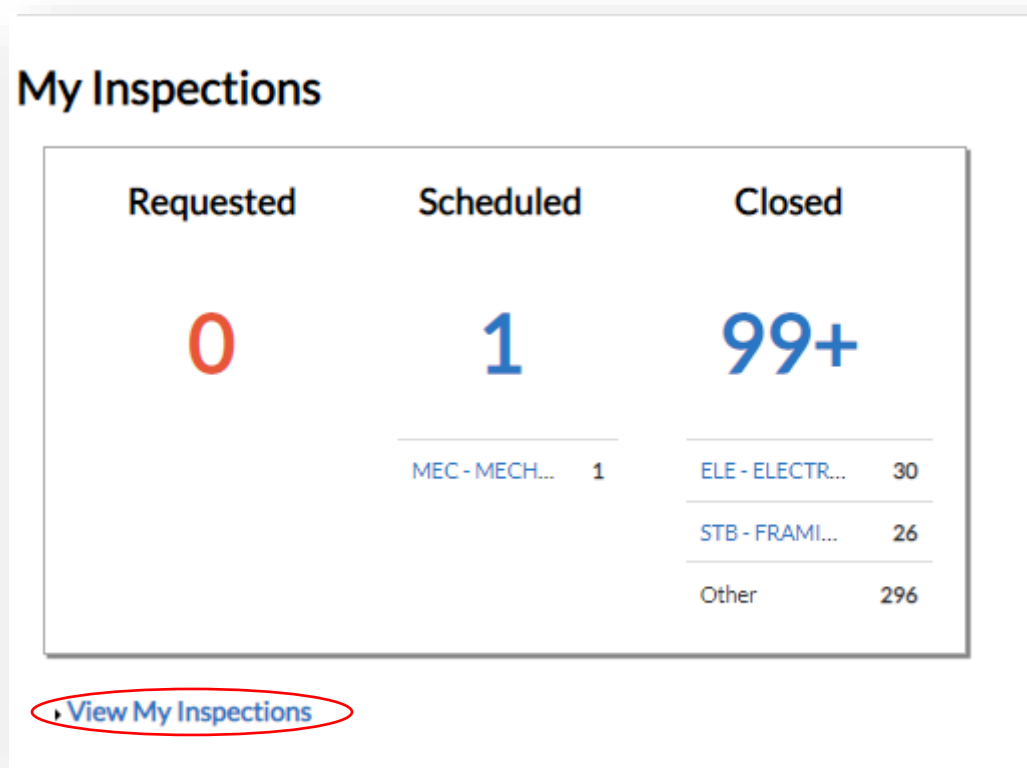


DASHBOARD – MY INSPECTIONS

The eHUB Dashboard allows access to information on permits, plans, inspections and invoices. Clicking the squares or “View My Inspections” provides detailed inspection lists which are organized by number, type, address and status.



1. From the Dashboard, find the permit that needs an inspection and click on the permit number



Permit Number	Project	Address	Permit Type	Status	State
22_00011015		3290 NW 56 ST BOCARAT...	New Single Family Detached-Building (Residential)	In Review	Active, Attention (Inspection Not Passed)
20_00010109		745 MEADOWS RD BOCA...	New Commercial building	In Review	Active, Attention (Inspection Not Passed)

2. Once you are in the permit, click on the “Inspections” tab. A list of inspections will be at the bottom of the page.

Summary Locations Fees Reviews **Inspections** Attachments Contacts Sub-Records More Info

Existing Inspections | Request Inspections | Optional Inspections | Next Tab | Permit Details | Main Menu

Existing Inspections Sort: Description

View Inspection	Description	Status	Request Date	Scheduled Date	Inspector	Action
ADM-023552-2023	ADM - NOC/RECORDED 2003	Passed	04/21/2023	03/23/2023	Herbert Allison	
ELE-024701-2023	ELE - CONCRETE ENCASED GROUND	Canceled	04/27/2023	04/27/2023	Marshall Richard	
ELE-026539-2023	ELE - CONCRETE ENCASED GROUND	Passed	05/03/2023	05/03/2023	Marshall Richard	
ELE-023589-2023	ELE - TEMP SERV POLE FLD FINL	Passed	04/25/2023	04/25/2023	Marshall Richard	
ELE-024702-2023	ELE - UNDER/SLAB ELE CONDUIT	Passed	04/27/2023	04/27/2023	Marshall Richard	
MEC-026540-2023	MEC - MECHANICAL UNDER SLAB	Passed	05/03/2023	05/03/2023	Blackman Tyrone	
PLB-023772-2023	PLB - UNDRGRD / SLAB PLUMBING	Re-inspection required	04/25/2023	04/25/2023	Fraga Gabriel	
STB-026537-2023	STB - SLAB (BLDG, DOCK)	Re-inspection required	05/03/2023	05/03/2023	Rogers Christopher	
STB-027144-2023	STB - SLAB (BLDG, DOCK)	Re-inspection required	05/04/2023	05/04/2023	Rogers Christopher	
STB-026538-2023	STB - TERMITE SLAB PRETREAT	Passed	05/03/2023	05/03/2023	Rogers Christopher	

Results per page 10 1 - 10 of 11 << < 1 2 > >>

Request Inspections Sort: Order

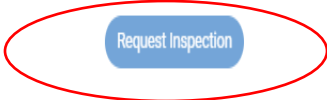
Description	Reinspection	Action
PLB - UNDRGRD / SLAB PLUMBING	Yes	<input type="checkbox"/>
STB - SLAB (BLDG, DOCK)	Yes	<input type="checkbox"/>
ZON - BLDG ELEVATION SURVEY	No	<input type="checkbox"/>
PLD - RAIN DRAINAGE UNDERGRD	No	<input type="checkbox"/>
MEC - MECHANICAL EQPT SLAB	No	<input type="checkbox"/>
ELE - ELECTRICAL ROUGH	No	<input type="checkbox"/>
ELE - ELECTRICAL TEMP FOR TEST	No	<input type="checkbox"/>
MEC - MECHANICAL ROUGH	No	<input type="checkbox"/>
PLB - PLUMBING TOPOUT	No	<input type="checkbox"/>
PLB - SEWER HOOK UP	No	<input type="checkbox"/>

Results per page 10 1 - 10 of 34 << < 1 2 3 4 > >>

3. Click in the box under "Action" of the inspection you would like to request. (If fees are due or permit has expired, the action boxes will not show). Click "Request Inspection."

Description	Reinspection	Action
PLB - UNDRGRD / SLAB PLUMBING	Yes	<input type="checkbox"/>
STB - SLAB (BLDG, DOCK)	Yes	<input type="checkbox"/>
ZON - BLDG ELEVATION SURVEY	No	<input type="checkbox"/>
PLD - RAIN DRAINAGE UNDERGRD	No	<input type="checkbox"/>
MEC - MECHANICAL EQPT SLAB	No	<input type="checkbox"/>
ELE - ELECTRICAL ROUGH	No	<input type="checkbox"/>
ELE - ELECTRICAL TEMP FOR TEST	No	<input type="checkbox"/>
MEC - MECHANICAL ROUGH	No	<input type="checkbox"/>
PLB - PLUMBING TOPOUT	No	<input type="checkbox"/>
PLB - SEWER HOOK UP	No	<input type="checkbox"/>

Results per page 1 - 10 of 34 << < 1 2 3 4 > >>



4. The “Request Inspection” screen will open. Choose a requested date for the inspection by clicking on the calendar to the right of the Requested Date field.
5. Fill in comments about the requested inspection in the Comments box and click “Submit.”


Request Inspections (1)

*REQUIRED

#22_00011015 ✕

Inspection Type: PLB - UNDRGRD / SLAB PLUMBING 300 **Case Type:** New Single Family Detached - Building (Residential)

Address: 3290 NW 56 ST BOCA RATON, FL 33496

* Requested Date 

Comments/Gate Code

Submit

TRADE INSPECTIONS- SUB-RECORDS

1. Following the instructions above, once you are in the master permit, click on the “Sub-Records” tab. A list of Sub-Records will appear at the bottom of the page.
2. Click on the Record Number that corresponds to the Trade Inspection you would like to schedule.

Summary Locations Fees Reviews Inspections **Sub-Records** More Info

[Existing Sub-Records](#) | [Remaining Sub-Records](#) | [Next Tab](#) | [Permit Details](#) | [Main Menu](#)

Existing Sub-Records Sort: Record Number ▾

Record Number	Type	Status
22_00011015_EBMP	Trade Permits - Building	Withdrawn
22_00011015_EBRF	Trade Permits - Building Roof	Issued
22_00011015_EENG	Trade Permits - Engineering Services	Expired
22_00011015_EENV	Trade Permits - Environmental	Expired
22_00011015_EPGP	Trade Permits - Natural and LP Gas	Issued
22_00011015_EPIP	Trade Permits - Irrigation Permit	In Review

Results per page: 10 ▾ 1 - 6 of 6 << < 1 > >>

Remaining Sub-Records

Type	Action
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- Once you are in the Sub-Trade Record, click on the "Inspections" tab. A list of inspections will be at the bottom of the page.
- Click in the box under "Action" of the inspection you would like to request. (If fees are due or the permit has expired, the action boxes will not show.) Click "Request Inspection".

The screenshot shows a web application interface with a navigation bar at the top containing tabs: Summary, Locations, Fees, Inspections (circled in red), Attachments, Contacts, and Sub-Records. Below the navigation bar, there are links for Existing Inspections, Request Inspections, Optional Inspections, Next Tab, Permit Details, and Main Menu. The 'Existing Inspections' section is currently empty, displaying 'No records to display.' The 'Request Inspections' section contains a table with the following data:

Description	Reinspection	Action
PLG - GAS UNDERGRD-PIPE/TEST	No	<input type="checkbox"/>
PLG - GAS ROUGH-PIPING / TEST	No	<input type="checkbox"/> This inspection cannot be requested yet due to prerequisites.
PLG - GAS FIELD FINAL	No	<input type="checkbox"/> This inspection cannot be requested yet due to prerequisites.

At the bottom of the page, there is a pagination control showing 'Results per page 10' and '1 - 3 of 3'. A 'Request Inspection' button is circled in red at the bottom right of the interface.

5. The “Request Inspection” screen will open. Choose a requested date for the inspection by clicking on the calendar to the right of the Requested Date field.
6. Fill in comments about the requested inspection in the Comments box and click “Submit”.


Request Inspections (1)

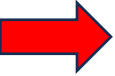
*REQUIRED

1 #22_00011015_EPGP X

Inspection Type: PLG - GAS UNDERGRD-PIPE/TEST 315 Case Type: Trade Permits - Natural and LP Gas

Address: 3290 NW 56 ST BOCA RATON, FL 33496

* Requested Date 
Date is required.

 Comments/Gate Code

7. Please note: If you know the Sub-Trade Permit Number, you can select it directly from the Dashboard without going to the master permit number first. Simply select it from the Dashboard.

My Work

MY INVOICES MY PERMITS MY EXISTING INSPECTIONS REQUEST INSPECTIONS

Search... Export to Excel

Display All Records Updated In Last 1 Year

Permit Number	Project	Address	Permit Type	Status	State
			(Commercial)		
BPQ-2023-01862		200 NW 2nd Ave Boca Rato...	Window/Door/Shutter - Building (SINGLE FAMILY RESIDENTIAL ONLY)	Submitted - Onli...	Recent, Pending
BPQ-2023-01803		200 NW 2nd Ave Boca Rato...	Re-Roof - Building (SINGLE FAMILY RESIDENTIAL ONLY)	Withdrawn	Recent
000440-2023		200 NW 2nd Ave Boca Rato...	Trade Permits - Natural and LP Gas	In Review	Active, Recent
BPQ-2023-01339		200 NW 2nd Ave Boca Rato...	Window/Door/Shutter - Building (SINGLE FAMILY RESIDENTIAL ONLY)	In Review	
000439-2023		200 NW 2nd Ave Boca Rato...	Trade Permits - Natural and LP Gas	Withdrawn	Recent
BPR-2023-01255		200 NW 2nd Ave Boca Rato...	Fence/Site Wall - Building (Residential)	Withdrawn	Recent

