

RESOLUTION NO. 2022-03-CRA

A RESOLUTION OF THE BOCA RATON COMMUNITY REDEVELOPMENT AGENCY REPEALING THE CURRENT CRA APPLICATION REVIEW AND PROCESSING FEE SCHEDULE (RESOLUTION NO. 2020-06-CRA); ADOPTING A NEW CRA APPLICATION REVIEW AND PROCESSING FEE SCHEDULE THAT IS MORE CONSISTENT WITH THE CITY'S USER FEE SCHEDULE, UPDATING THE ADVERTISING ADMINISTRATIVE PROCESSING FEE AND ADVERTISING DEPOSITS, AND ADDING A FEE FOR AN APPEAL TO THE CITY COUNCIL FOR INDIVIDUAL DEVELOPMENT DETERMINATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEALER; PROVIDING AN EFFECTIVE DATE

WHEREAS, the Rules of the Boca Raton Community Redevelopment Agency ("CRA") provide for application review fees to be set by a resolution of the Board; and

WHEREAS, the Board desires to amend the CRA Application Review and Processing Fee Schedule by updating the Advertising Administrative Process Fee and the Advertising Deposits and adding a fee for an appeal to the City Council for Individual Development Determinations; and

WHEREAS, it is necessary to repeal the previous fees to include the updated user fee; now therefore

BE IT RESOLVED BY THE BOARD OF THE BOCA RATON COMMUNITY REDEVELOPMENT AGENCY:

Section 1. A CRA Application Review and Processing Fee Schedule shall be established as follows:

**CRA APPLICATION REVIEW AND PROCESSING FEE SCHEDULE
DOWNTOWN CONSULTANT REVIEW COST RECOVERY BASIS**

	Minimum Balance	Administrative Processing Fees		Initial Deposit**	
		5% of Deposit:*			
		Non-IDG	IDG	Non-IDG Review	IDG
1. Urban Design Review Consultant* (size of building):					
a. 0-4,999 square feet	\$1,000.00	\$188.00*	\$438.00*	\$3,750.00**	\$8,750.00**
b. 5,000-14,999 square feet	1,300.00	225.00*	555.00*	4,500.00**	11,100.00**
c. 15,000-49,999 square feet	1,700.00	413.00*	913.00*	8,250.00**	18,250.00**
d. 50,000 square feet and over	2,100.00	525.00*	1,200.00*	10,500.00**	24,000.00**
2. Pre-Bldg Permit: Review by consultant (this fee applies if review is required as determined by staff).			\$125.00*	\$2,500.00**	\$2,500.00**
3. Building Permit Revisions - IDA Compliance Review by staff (this fee applies if review is required as determined by staff).			\$500.00		
4. Optional Urban Design Review, Preliminary Advisory Review (this fee applies if consultant review is desired as determined by petitioner).			\$150.00*	\$3,000.00**	\$3,000.00**

* Administrative processing fee (this applies to required consulting reviews).

**Funds will be deposited in a project account used to reimburse for services provided. Supplemental deposits may be required when account balance falls below the minimum balance indicated above or additional services are required. Any remaining funds in the project account after completion of processing or withdrawal of application shall be refunded.

ADDITIONAL APPLICATION FEES

	Application Fee Amount	Advertising Deposit*
	1. Advertising Administrative Processing Fee (if advertising required, this fee applies)	10% of deposit
2. Planning Advisory Review (PAR) Total Application Fee:		
a. Preliminary Review (initial review by Development Services-\$300.00 and Engineering-\$200.00) for all applications.	\$500.00	
b. Resubmittal Review (each additional submittal requiring re-review, after first Compliance Review) Fee applies to Compliance applications only, not Preliminary which requires payment of total application fee for each review.	\$255.00	
3. Individual Development Approval (IDA) or Amendment (Revision to previous approved IDA.) per size of bldg.:		
a. 0-4,999 square feet	\$3,500.00	\$2,200.00*
b. 5,000-14,999 square feet	\$4,000.00	\$2,200.00*
c. 15,000-49,999 square feet	\$4,500.00	\$2,200.00*
d. 50,000 square feet and over	\$5,000.00	\$2,200.00*
e. Resubmittal Review (each re-review after initial Compliance Review)		
1. 1st Resubmittal	\$255.00	
2. 2nd Resubmittal and Subsequent Resubmittals	\$400.00	
f. Appeal to the City Council	\$750.00	
4. IDA Extension	\$2,498.00	\$2,200.00*
5. Administrative Individual Development Approval (AIDA):		
a. AIDA or Amendment to AIDA	\$2,500.00	
b. Appeal to the CRA	\$750.00	
6. Transfers of Authorized Development between Sub-areas:		
a. Minor Low Intensity Projects or Administrative IDA (as defined in the Rules of the CRA)	\$1,293.00	\$1,000.00*
b. Other Projects	\$2,518.00	\$1,000.00*
c. Resubmittals		
1. Minor Low Intensity Projects (as defined in the Rules of the CRA)	\$650.00	
2. Other Projects	\$1,300.00	
7. Conversion of land uses within a sub-area:		
a. Minor Low Intensity Projects or Administrative IDA (as defined in the Rules of the CRA)	\$650.00	
b. Other Projects	\$1,300.00	
8. Technical Deviations as provided for in Ordinance No. 4035	\$2,620.00	\$1000.00*
9. Community Appearance Board (CAB)	Each review	
a. Application Review Fee: Prelim., Final, Revision	\$100.00	
b. Renewal Fee (after 2 consecutive missed mtgs.)	\$100.00	
c. CAB Review/Recommendation Letter for an IDA	\$150.00	

*Funds will be deposited in a project account used to reimburse the City for advertising expenses. Supplemental deposits may be required. Any remaining funds in the project account after completion of processing or withdrawal of application shall be refunded. Where multiple cases are advertised jointly in one ad, only one deposit is required, which shall be the higher deposit amount listed for the applications submitted.

ADDITIONAL PROCESSING FEES

1. Sign Review Fees	\$39.00
2. Sign plan revisions:	
a. Review base fee:	\$23.00
b. Plus, per revised sheet	\$2.90
3. DDRI Cost Recovery Fees-per gross square foot of building area (paid at time of building permit).	\$0.69 per gross sf.
4. Other Administrative Review	\$300.00
5. Public Notice Mailing Costs:	
a. Radius Map	\$25.00
b. Mailing Labels generated from radius map (30 labels/page), per page	\$0.50
c. First class mailing costs Deposit as determined by number of notices*	

*Deposits paid prior to any notice being processed will be credited in a project account to pay for postage related to public notice mailing required. Additional deposits may be required. Any remaining balance will be refunded upon final case review by CRA or application withdrawal.

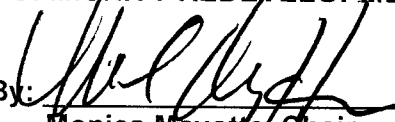
Section 2. If any section, subsection, clause or provision of this resolution is held invalid, the remainder shall not be affected by such invalidity.

Section 3. All resolutions or parts of resolutions, including, but not limited to, Resolution No. 2020-06-CRA, in conflict herewith shall be and hereby are repealed.

Section 4. This resolution shall take effect on October 1, 2022.

PASSED AND ADOPTED by a majority of a quorum of the Board present at a duly called meeting of the Agency this 12 day of September, 2022.

COMMUNITY REDEVELOPMENT AGENCY

By: 
Monica Mayotte, Chair

ATTEST:


Mary Siddons, City Clerk



CRA BOARD VOTE			
	YES	NO	ABSTAINED
CHAIR MONICA MAYOTTE	✓		
VICE CHAIRMAN ANDY THOMSON	✓		
COMMISSIONER YVETTE DRUCKER	✓		
COMMISSIONER ANDREA LEVINE O'ROURKE	✓		
COMMISSIONER SCOTT SINGER	✓		