



COMMUNITY APPEARANCE BOARD FINAL PERMIT REVIEW APP

PERMIT NUMBER: _____

Project Name: _____

Site Address: _____

Only 1 representative to coordinate scheduling of CAB meeting

Point of Contact Name: _____

Email address: _____ Phone Number: _____

Representative to attend meeting (only if different): _____

Email address: _____ Phone Number: _____

Description of proposed work (be as detailed as possible)

CAB REVIEW SUBMISSION CHECKLIST

The following checklist is designed to assist in preparing materials for the Community Appearance Board review. Each item included in the submission should be checked-off below as applicable. Items that are not submitted may delay the project by making it impossible for CAB to fully review. Failure to comply will result in the project not being placed on the cab agenda.

Submitted

Yes No

- Photographs of current conditions of project area and overall area
- A copy of the approved site plan and/ or survey.
- Exterior elevations color scheme. All colors must be designated by sample and coded for location on building
- Landscape Plans
- Cut sheets for light fixtures
- Site photometrics plan
- Roof plan and photographs on the roof

COLOR AND MATERIAL SCHEDULE

SURFACE	MATERIAL	COLOR	SURFACE	MATERIAL	COLOR
Roof			Gable Ends		
Fascia			Shutters		
Walls			Railings		
Columns			Doors		
Beams			Mechanical Screen		
Dumpster Gates			Glass		
Dumpster enclosure walls			Storefront		
Others (as Required)					

CAB PLAN SHEET CHECKLIST

PERMIT NUMBER: _____

Please list all plan sheets in your permit submittal that will require review by the Community Appearance Board based on submission checklist requirements on page 2. Staff will pull the sheets listed below from ePlans to provide to CAB members. Failure to list a sheet that is required to be reviewed may result in a postponement by the Board.

Sheet Name	Sheet Name

X

Applicant's Signature

Date: _____