



PETITION FOR ADMINISTRATIVE VARIANCE

DATE SUBMITTED _____ CASE NO. _____ HTE NO. _____

1. The undersigned hereby petitions the City of Boca Raton for a variance from Section(s) _____ of the Zoning Code.

The property is presently zoned _____ and is located as follows:

- a. Address: _____
- b. Lots(s) _____ Block _____ Subdivision _____
- c. Property ID# _____

2. (I) (We) are the (check one): () Owner () Lessee () Trustee () Contract Purchase () Other (specify): _____

3. Record owner of property: _____
Mailing address: _____

4. Complete applicable boxes below:

Setback	Code Section	Code Requirement	Petitioner's Request	Variance Amt
FRONT YARD				
SIDE YARD				
REAR YARD				
OTHER (specify)				

5. The applicant must answer all of the following (attach a separate sheet, if necessary):

- a. Are the special and unique conditions directly attributable to the petitioner's case and not generally applicable to the property located in the zoning district? _____
- b. Are the special and unique conditions directly attributable to the actions of the petitioner? Who or what is responsible? _____
- c. How would the literal interpretation of the zoning code (Chapter 28), as applied to the petitioner, deprive the petitioner of rights commonly enjoyed by the owners of other property in the zoning district? _____
- d. Is the variance granted the minimum variance necessary for the petitioner to make reasonable use of the property? _____
- e. Would granting the variance be detrimental to the public welfare, or injurious to property or improvements in the zoning district or neighborhood involved? How or how not? _____
- f. Would granting the variance be contrary to the objectives of the Comprehensive Plan of the City of Boca Raton? (Staff assistance required) _____

Signed _____
Owner of record or authorized agent
(ATTACH NOTARIZED AUTHORIZATION)

Date _____

Signed _____ Date _____
Petitioner

Petitioner's Name _____

Address of Petitioner _____

Telephone No. _____

Email Address: _____

Received by _____

FILING FEE:	\$	<u>360.00</u>
AD FEE:	\$	_____
<small>(Ad Fee applied to Height Variance plus \$75.00 Admin Fee)</small>		
TOTAL FEE:	\$	_____

NOTE: Attach THREE (3) current sealed surveys (6 months or less) and EIGHTEEN (18) Site Plans (if applicable), which include elevations are required for a Height Variance.

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To adequately review a petition for variance, City staff will perform a site inspection. Please respond to the following questions regarding access to the subject property. Please sign and date the form and return it to the Department of Development Services.

1. Is the property located in a development with controlled access? If so, will arrangements be made to admit staff members? Yes _____ No _____
2. Will access to the location of the variance be a problem? Yes _____ No _____
If so, explain

3. Will the petitioner be available should a staff member require assistance with a site inspection?
Yes _____ No _____
When ? _____
4. Is there a dog at the subject property? If so, should it be necessary, will someone be there to "**restrain**" the dog?
Yes _____ No _____

I hereby authorize the Department of Development Services staff to inspect the subject property as necessary in reviewing the above-referenced variance petition.

Petitioner Signature

Date

NOTE: Any person who acts as a lobbyist pursuant to City Code, Article V. Code of Ethics, Division 2, Lobbyist Registration, must register with the City Clerk prior to engaging in lobbying activities.